IT EXECUTIVE ADVISORY COMMITTEE (ITEAC)
IT Resource Management Council (ITRMC)
February 2, 2010
Meeting Minutes
(approved by Committee April 6, 2010)

The February 2, 2010 meeting of the IT Executive Advisory Committee was held in Room 302 of the LBJ Building, 650 West State Street, Boise, Idaho.

ATTENDANCE
Members Present:
Steve Wilson (Chair), State Controller's Office
Brad Alvaro, Dept. of Correction
Becky Barton-Wagner, Dept. of Insurance
Robert Butler, Industrial Commission
Michael Farley, Dept. of Health & Welfare
Glen Gardiner, Dept. of Water Resources
Jon Pope, Idaho Transportation Dept.
Margaret Ross, Central Dist. Health Dept.
Greg Zickau, Office of the CIO (non-voting member)

Others present:
Sally Brevick, Office of the CIO
Carla Casper, Office of the CIO
Leanne DeHaas, State Controllers Office
Gail Ewart, Office of the CIO
Bill Farnsworth, Office of the CIO
Mike Guryan, Office of the CIO
Terry Pobst-Martin, Office of the CIO
Steve Poeppe, Office of the CIO

APPROVAL OF LAST MEETING MINUTES
MOTION: Becky Barton-Wagner moved and Robert Butler seconded a motion to approve the meeting minutes from December 1, 2009; the motion passed unanimously.

CISCO STANDARD
Mike Guryan advised the committee of potential financial advantages to adopting Cisco as a state standard for routing and switching equipment. Operationally, a common IOS makes router configuration easier and supports a broader use of a common operating system. Following some discussion, the committee was in favor of maintaining competition among vendors. Consideration was given to the possible benefits of a Cisco standard for routing equipment alone, this will be pursued.

SECURITY – Funding Point Solutions
Terry Pobst-Martin addressed concerns raised by agencies following a request for FireEye funding made towards the end of 2009. This funding request will be held until the end of the current year in the hope that end-of-year funds may be available for purchasing the FireEye. In the meantime there are certain requirements for the State as a whole that have to be met, such as an enterprise web filter that helps prevents malware from infecting computers. Terry proposed working with agencies already spending money on this type of solution, and if the resources could be pooled, then a more robust solution may be found that would be a centralized service but still meet the individual needs of each agency. No objections were raised. With regards to FireEye, Terry will continue to pursue the raising of funds through agencies and try to see if any FY11 funds may be available or if provision can be built into budgets for FY12.

SECURITY – Secure State Network Working Group Report
Terry reminded the committee of the current set up regarding the state's public-facing servers in relation to firewalls and the DMZ. The proposal in 2009 that all public-facing servers and secure supporting database servers should be positioned within the DMZ had been met some concerns which were addressed but further discussion was required. After consulting with ITRMC, the Secure State Network Working Group (SSNetWG) was

formed which is chaired by David Manning (ITD) and co-chaired by Leanne DeHaas (SCO). There are two subcommittees – Technical, chaired by Steve Poeppe (OCIO) and Policy, chaired by Leanne DeHaas. A draft standard is under development, as are draft guidelines which will be presented in phases and which will enable agencies to move toward more secure networks over time. The SSNetWG charter is to recommend policies and standards that achieve the best, most feasible, secure design for the state network as well as protecting agencies from internet threats.

Terry described the process by which the Working Group will address the security of the state network:

EVOLUTION	PHASE	TIER
1 - Server Hardening	I - Initial OS Hardening	1 - Public Facing, Int 2 - Backend 3 - Public Facing, DMZ 4 - All Servers
	II - IIS and SQL	1 – 4
	III - More OS	1 – 4
	IV - More SQL	1 – 4
2 - Application Security		
3 - Administrator Training Path		
4 - Move Public Facing to DMZ		

Steve Poeppe explained that the scope of the project currently is to look at Windows 2003 only, and for Tier 1 there are just 20 to 25 configuration items that will be considered. He has obtained a diagnostic tool from the Defense Information Security Agency that determines, according to Department of Defense standards, not only what changes are required on a server, but also explains how to make the changes. Steve will be contacting relevant agencies to share the tool and provide assistance where necessary.

The Working Group will also recommend and make available as a shared resource, policies and best practices already in use by individual agencies. By example, Terry shared the Patch Deployment Policy of the Dept. of Water Resources.

NEXT STEPS: the Working Group will develop standards and guidelines pertaining to each of the Phases in the Evolutionary process; consider training guidelines; determine a path for State IT Certification; determine whether there are solutions other than "moving" servers to the DMZ.

Current participation in the Working Group includes: Brett Richard and Michael Kalm (Dept. of Labor); Brigette Teets, Jon Eckerle, Michael Schiers, Mike Mead (OCIO); Glen Gardiner and Dean Adams (Dept. of Water Resources); Scott Knights and John Heller (Dept. of Health & Welfare); Rocky Bencken (State Controller's Office); Will Robinson (Real Estate Commission). Terry encouraged others to attend.

The Committee was supportive of the action plan and the direction the Secure State Network Working Group is taking.

DFM MERGER
Greg Zickau explained that Steve Tate from Div. of Financial Management and Jon Davison from Div. of Human Resources had moved over to the Office of the CIO. Steve is working with the system administration team on servers and Jon is supervising the helpdesk. The consolidation proposal extends to other agencies – Commission

on Aging, Real Estate Commission, Dept. of Commerce, Dept. of Finance and Dept. of Insurance and talks have taken place with the respective directors. The proposal will be presented to JFAC on Monday (February 8th) for legislative approval.

IDANET/MAN UPDATE

Mike Guryan advised that the contract addendum issues with Qwest had not yet been resolved and this continued to hold up the purchase of circuits, consequently putting at risk the scheduled project timeline. On the positive side, MPLS has successfully been implemented within CMFONI. Also, a circuit will be positioned between the Dept. of Labor and the Idaho State Police which will result in CMFONI forming a ring. This will allow for improved failover which is critical for the Enterprise. The OCIO has updated the technical and billing contacts for agencies and a workflow is being created within the OCIO helpdesk software so that service requests can be processed quickly and efficiently.

SUBITEAC GROUP – Feedback

Steve Wilson advised that the subITEAC group (the formation of which had been endorsed by ITRMC on December 9th) had met informally the previous week (January 26th) and had a general discussion which included IT consolidation as well as how this group proposed to function. Meetings will always be informal and likely to be held at short notice as and when it is felt necessary. The primary goal is to advance discussion and bring more fully researched matters to the ITEAC group.

NEW BUSINESS

There was no new business to come before the Committee.

NEXT MEETING

The next meeting is scheduled for April 6, 2010 from 1:30 to 3:00 in Room 302 of the LBJ Building in Boise.

Respectfully submitted,

Sally Brevick, Office of the CIO